



Steering Committee Meeting Minutes March 13, 2009

at Offices of Cameron Engineering, 100 Sunnyside Blvd., Suite 100, Woodbury, NY 11797

Secretary's Report

- Adopted February 20, 2009 meeting minutes
- Newsletters and other LI Section announcements will be forwarded to County office members since they are not receiving emails sent from iContact.

Treasurer's Report

- \$266.94 in general (unrestricted) fund.
- Arthur Kunz Community Foundation (AKCF) disbursement balance \$3508.80 (\$3,297 to be dispersed to APA for scholarship winners).
- Long Island Community Fund (LICF) account balance \$24,980.07
- Fees collected from registration for the AK Breakfast will cover expenses for the event; remaining fees will be deposited in either the scholarship fund or LICF account.
- Additional funds expected this month from March 18th AICP CM program registrants.
- Treasurer coordinating with scholarship recipients to register for the National Planning Conference, including workshops.

Professional Development Officer's Report

- CM Program on March 18, 2009 is fully booked.
- Next program will be held on April 15, 2009.
- Fall 2008 Planning Conference – A. Freleng to explore whether County Planning will send a mailer with three save the dates: the AK Memorial Breakfast on April 14th, East End Planning Conference on April 22nd, and the Fall Conference on October 21st.
- Committee will submit East End Planning Conference information and materials to apply for AICP CM credits.

Section Directors Report

- Chapter contribution to Section – Metro Chapter considering distribution of \$2,000 to the LI Section for planning events and services. Negotiations are ongoing.
- Sponsorships – Committee needs to reach out to list of potential donors. List will be split among LI Section Committee members to contact for contributions.
- Consider AIA Peconic participation in next year's East End conference.
- ASLA participation in March 18 ACIP CM program

Kunz Breakfast

- Venue booked (Molloy College, Republic Airport), deposit in, speaker confirmed
- D. Berg to confirm bio for Steve Bellone.
- Certificates – K. Eiseman and D. Berg signed certificates for scholarship winners.
- Flyer and program to be completed with sponsorship logos.
- K. Eiseman to prepare list of paid registrants for use at registration table.

East End Planning Conference

- Venue booked (Stony Brook Southampton, \$600), food booked, panels confirmed.



- AICP CM credits – Committee will apply for AICP credits by next week if possible to provide adequate time for CM program review of credit eligibility.
- S. Jones to explore Suffolk County Water Authority participation in making scholarships available to students who participate in East End Planning Conferences.
- S. Jones to provide bios of panelists for the program.
- New Dean expected to speak briefly.
- Sponsors will be allowed to hang banners. Information area will be available for panelists, municipalities, County to set up easels and other relevant materials.
- K. Eiseman to prepare list of paid registrants for use at registration table.

Fall Planning Conference

- Conference will be held Wednesday, October 21, 2009 at Berkner Hall, Brookhaven National Lab. It will be hosted by Long Island Planning Federation, free of charge.
- Conference may include mobile workshop to new Nanocenter. One workshop may be set aside for BNL to discuss BNL's Master Plan and scientific research.
- SCPF has \$ 1062.05 to use toward reception costs. APA will match SCPF funds as a sponsor for the reception (food and beverage).
- AICP CM credits to be offered; payment for CM credits will be collected by APA.
- Reminder to add to announcement "Photo ID required" for entry to BNL.
- Although tickets will not be issued or charged for the Fall Planning Conference, the sponsorship brochure will remain as is and any sponsorship money collected will be allocated to scholarships.

Other

Consider a mobile workshop and/or other outing for LI Section members this summer.

Current LI Section Calendar

Wed 3/18 4-5:30 PM Designing for Water Conservation

Tues 4/14 8-10 AM Kunz Breakfast

Wed 4/15 4-5:30 PM Zoning for Transit Oriented Development

Wed 4/22 3-8 PM East End Planning Conference

Wed 5/20 5-6:30 PM Ethics in Planning

Wed 6/24 5-6:30 PM 2008 Law Review

Next Meeting

In lieu of a meeting at Cameron's offices, conference call at 12:30 on April 8, 2009 at 12:30 PM.

Meeting Attendees

1. David Berg, Cameron Engineering
2. Kathy Eiseman, Nelson Pope & Voorhis
3. Andrew Freleng, Suffolk County Planning Department
4. Julie Hargrave, Central Pine Barrens Joint Planning and Policy Commission
5. Stephen Jones, Suffolk County Water Authority
6. Lowell Wolf, Nassau County Planning Department